

Green Task Force Meeting Minutes – November 2, 2007

Present : Erin Wallen, Christine Bois, Emmanuel Cappellin, Peter Boyer, Marie-Pierre Carlotti, Edouard Mayoral, Harry DiFrancesco

1. Updates

- **Transportation survey:** Aaron Levine (CFO) approved the survey to be submitted to the community (parents and staff) later this month
→ Emmanuel will work with Julia to ensure that the survey is put online some time before the parent-teacher conferences on Nov 26th (27th?)
- **Focus the Nation:** Gym space will be available from January 30th at 6pm to January 31st at 3:30 pm (not including set-up and take-down time)
- **Pilot alternative energy program:** the grant submitted to the Ayrshire Foundation by HS students Charles Boatwright & Chris Ostrom with the science teacher Joel Cohen was accepted : the students are now researching solar providers to best use the \$10,000 grant.
- **Energy use-reduction:** the PG&E walk-through took place. Daniel Klingebiel (NCIS) who was present for the audit is waiting for a written report from PG&E
- **Lower school:** the LS has a teachers meetings with representatives of every grade present. The group discussed the Focus the Nation event, possible activities and started compiling a list of environment-related activities currently being inserted into the curriculum (teacher initiatives).

2. School-wide environmental statement

- Russ presented a draft (drafted by Jim DeGolia)“environmental policy” at the last board meeting. The board supported the idea of such a statement but wanted to see another version.
- Edouard mentioned that the board questioned whether a separate statement should be made or whether environmental considerations should be included in the mission statement itself.
- Given the ramifications of trying to change the mission statement of the school, the GTF agreed that pursuing the approval of a separate document (addendum to mission statement) would be most effective.
- Emmanuel suggested that the document should be presented to the board as a general document: a tool for the school to advertise its stance, for individuals within the school community to point to when they encounter resistance to their greening efforts.
- The GTF agreed that the document should probably not be a specific policy covering a specific topic, or encouraging specific actions, but rather a general policy presenting an over-arching vision for the school.
- Edouard suggested that board members also thought the first draft presented did not address the reasons behind the vision.
→ Peter and Emmanuel will both forward other drafts of a possible general “environmental policy” to both Russ and Edouard.

3. Website

- **Structure:** the members of the GTF agreed on the structure and main components of the “green” website according to Emmanuel’s draft. (Cf. document “Green website structure”)
 - Emmanuel to submit updated structure to Russ for final approval
 - **Content:** some documents will need to be approved by the GTF members and finally approved by Russ/Senior Management, including:
 - Possible addendum to the Mission Statement (not urgent)
 - Mandate of the GTF (urgent)
 - The contact information of the members of the GTF will be made available on the website: IF YOU WISH TO NOT HAVE YOUR CONTACT INFO ON THE SITE, please email me.
 - Summary of 2007/2008 Initiatives (Urgent)
 - **Point-persons and involvement:** each school (LS, MS, HS) will have a designated point-person so that parents/community members wanting to get involved can be referred to someone within their school: Emmanuel will be that person for HS, Matthew Perifano for MS, and ??? for LS → IF YOU ARE INTERESTED, please contact Emmanuel.
 - **Webmastering:** following the meeting, Emmanuel met with Marie Ferrera, the school’s webmaster. She OK’ed the website structure concerning its feasibility and will be waiting for the content pages once they have been approved by Russ. But she will need photos.
 - Emmanuel to submit pages to Russ
- all GTF members to submit green-related photos (from the school) to Emmanuel